



Vendor Application

Booth Operating Hours:

Thursday, September 17, 2020 Award Gala 6 pm to 8 pm

Friday/Saturday, September 18 and 19, 2020 Quilt Show 10 am to 4 pm

A Stitch in Time - Quilt Show 2020 – September 17 – 19 – York, SC

Thank you for your interest in participating as a vendor at the 2020 York County Quilters Guild Quilt Show. Please read the information below, **complete the form and return it with a booth picture and your FULL payment.** We suggest that you keep a copy of this form for your own records. **Show Location: First Presbyterian Church: 10 W Liberty Street, York, SC 29745**

1. Vendors will be assigned booths as we receive their application and payment. **The deadline for applications is June 30, 2020.**
2. Approved vendors will be notified via Email.
3. Approved vendors will be listed on YCQG's website with a link to their website, Printed Show Program, YCQG's Social Media and some marketing pieces.
4. **Fee for a 10 x 10 Booth is \$150.00. Cancellation Policy: fee is 50% refundable if received prior to May 15, 2020. Fees received after May 15, 2020 are non-refundable.**
5. A 10 x 10 vendor booth receives (1) 8-foot table, 2 chairs, and 4 show badges *maximum* for you and your staff. Parking is free. All booths are indoors. Facility will be locked daily after the show. There will be NO entry after the doors are locked.
6. **Set-up is September 17, 2020 9 am to 3 pm. Set-up must be complete by this time as Gala starts at 6 pm.** Vehicles must be removed to an appropriate parking location.
7. Booth must always be open during stated gala and show hours and tended by vendor.
8. Booth may not be taken down until show closes AND responsible to return booth clean as found.
9. All vendors are always required to wear show badges when inside the show location.
10. No EXIT doors may be propped open during show hours.
11. All doors, fire pulls, emergency lights and aisles shall be kept clear according to the Fire Marshall.
12. There will be food sales on site or vendors may take advantage of several restaurants in town.
13. For additional information contact Lisa Baker: 980-216-9393 or ycgnewsletter@gmail.com or <https://yorkcountyquilters.org/biennial-quilt-show/>
14. Please complete this form, sign it, and return with a booth picture and your **check payable to York County Quilters Guild: Mail Form and Payment to: YCCG – Attn: Lisa Baker, 1048 Oakland Avenue, Rock Hill, SC 29732**

Office Use: Rec'd _____ Pmt _____

Assigned Space _____ Notified _____

Please CHECK those that apply:

- I am a **PROSPECTIVE/NEW** vendor for the YCQG Quilt Show
- I was a **2018 YCQG QUILT SHOW VENDOR**
- I have been a vendor at the YCQG Quilt Show **IN THE PAST**
- I wish to be a **SHOW SPONSOR** (see separate sponsorship form)

Primary Contact Person _____

Email: _____

Business Name: _____

Address: _____

Phone: _____ Text? Y or N

Website: _____

General Description of items to be sold or services:

Fee: 10 x 10 \$150.00 each X () = \$_____

If additional items needed, please call or email Lisa Baker in advance.

of Badges: _____ (4 maximum) **Badge Names:**

I HAVE READ THE WEBSITE INFORMATION AND THESE GUIDELINES AND AGREE TO ABIDE. _____ Initials

The undersigned agrees to be responsible for all loss, damage or injury to their merchandise and personnel, or that are caused by their personnel. I agree to hold harmless the York County Quilters Guild, INC and First Presbyterian Church for any claims arising from my participation in the 2020 Stitch in Time Quilt Show.

SIGNATURE: _____ **Date:** _____

Print Name and Title: _____

